



WHERE THE FOREST MEETS THE PRAIRIE

Todd County
• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on
September 2nd, 2025*

Public Comment

Greg Hansen expressed his support for the value of law enforcement's service to the citizens of Todd County and throughout the state.

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of September, 2025 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present with Commissioner Neumann absent.

Approval of Agenda

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

Consent Agenda

On motion by Becker and second by Denny, the following motions and resolution were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for August 19th, 2025 as presented.

Accept Brandon Cline resignation effective 08/20/2025.

Accept Chet Hudalla resignation effective 08/20/2025.

Approve the resignation of Eligibility Worker Ryan Rhodes, effective August 22nd, 2025.

Approve the resignation of Resource Navigator/Interpreter Elizabeth Rodriguez Partida, effective September 5th, 2025.

To approve the hire of Nicholas Katehis to fill the open Eligibility Worker position. Grade F/6, Step B, \$26.18. Start date: TBD

To approve the hire of Ryan Rhodes to fill the open Social Worker Intern position.

GAMBLING PERMIT – NWTF STRUTTIN BLACKBEARDS

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the NWTF Struttin Blackbeards through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for the NWTF Struttin Blackbeards to hold a raffle event at the Little Sauk Legion in Little Sauk Township at the address of 16268 County 50, Long Prairie, MN on November 1st, 2025.

Auditor-Treasurer

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: to approve the August 2025 Auditor Warrants number (ACH) 905269 through 905347 in the amount of \$560,964.43 (Manual) 1113 through 1123 in the amount of \$114,136.11 and (Regular) 244894 through 245031 in the amount of \$1,373,327.02 for a total of \$2,048,427.56.

On motion by Becker and second by Denny, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404043 through 404064 in the amount of \$39,634.45 and (Regular) 59171 through 59201 in the amount of \$19,584.28 for a total of \$59,218.73.



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On motion by Denny and second by Becker, the following motion as introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 806795 through 806822 and (Regular) 713339 through 713374 for a total of \$73,539.84.

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601777 through 601790 and (Regular) 518577 through 518599 for a total amount of \$118,815.87.

On motion by Denny and second by Noska, the following resolution was introduced and adopted by unanimous vote:

TRANSFER OF FUNDS FROM COUNTY DITCH FUND TO GENERAL REVENUE FUND

WHEREAS, The County Ditch Authority has approved to have the hours worked by the County Ditch Inspector charged back to that ditch, and;

WHEREAS, the calculations have been made for the County Ditch Inspector's time for the period of July 1, 2024 through June 30, 2025 per attached copy;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the transfer of \$5,005.00 from the Fund 40-County Ditch Fund to the Fund 01-General Revenue Fund per the attached list.

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: To set the County Fee Schedule Public Hearing for October 7, 2025 to begin at 9:15 a.m. in the County Commissioners Board Room and instruct all appropriate legal notices be generated and published accordingly.

Public Works

On motion by Becker and second by Byers, the following motion was introduced and adopted by unanimous vote: Set the 2025 Fall Road Meeting for November 6th, 2025 at 9:00 AM at the Long Prairie Shop.

Long Prairie Hockey Association

Agenda item 7.1 Long Prairie Hockey Association – Expo Building Access was tabled due to lack of representation present from the requesting organization.

Solid Waste

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: Authorize Solid Waste Director to submit comments to the MPCA.

Health & Human Services

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the elimination of one PERA Phased Retirement Eligibility Worker position from the organizational chart.



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Administration

On motion by Noska and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the elimination of the Coordinator On Aging Position, effective September 30, 2025.

On motion by Denny and second by Becker, the following motion was introduced and adopted by unanimous vote: Approve the discontinuation of Rep Payee Services effective December 31, 2025.

Finance Committee

On motion by Becker and second by Noska, the following resolution was introduced and adopted by unanimous vote:

FISCAL YEAR 2026 FUNDING REDUCTION TO THE NEW LONG PRAIRIE SHOP SAVINGS ACCOUNT

WHEREAS, on July 1st, 2014, the Todd County Board of Commissioners approved a resolution that created a dedicated savings account for the sole purpose of the construction of a new Long Prairie Public Works Shop with annual deposits funded at no less than a minimum of \$200,000 annually until the construction of the new Long Prairie Shop is completed, and;

WHEREAS, the Todd County Board of Commissioners adopted funding reductions for FY2015 via BA #20141202-11, FY2016 via BA #20151103-18 and FY2018 via BA #20170919-04 which reduced the annual funding for the Long Prairie Shop Savings Account for these years, and;

WHEREAS, on September 19th, 2017, the Todd County Board of Commissioners adopted a restructuring of the funding plan for the future construction of a new Public Works Long Prairie Shop to include the resolve that future annual deposits be sourced from and remain within Fund 01-General Revenue at no less than a minimum of \$219,000 annually until the construction of the new Long Prairie Public Works Shop is completed or other direction is passed by the County Board, and;

WHEREAS, during the preparation of the County's Fiscal Year 2024 Budget it was approved that a reduction of the required annual savings deposit to \$0 would be in the best interest of the county via BA #20231207-12, and;

WHEREAS, during the preparation of the County's Fiscal Year 2025 Budget it was approved that a reduction of the required annual savings deposit to \$0 would be in the best interest of the county via BA #20240903-17, and;

WHEREAS, during the preparation of the County's Fiscal Year 2026 Budget it was determined that reduction of the required annual savings deposit to \$0 would be in the best interest of the county to reduce the overall financial impact to the County's local levy.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby reduce the required annual \$219,000 deposit to the New Long Prairie Shop Savings Account to \$0 for Fiscal Year 2026 only.



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On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ADOPTING THE 2026 PRELIMINARY LEVY

WHEREAS, the Laws of the State of Minnesota direct that the Todd County Board of Commissioners are required to approve by resolution a preliminary levy no later than September 30th annually, and;

WHEREAS, The Todd County Board of Commissioners have considered the financial situation of the County and had an opportunity to deliberate the levying of property taxes upon property owners within the County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve the 2026 Preliminary Levy for Todd County, for property taxes payable in 2026 per table below, with the authority to reduce this levy before the final levy deadline of December 30th 2025.

	Certified Levy	Program Aid	Local Levy
General Revenue	14,219,896.00	2,018,099.00	12,201,797.00
Road & Bridge	2,262,357.00		2,262,357.00
Human Services	4,137,488.00		4,137,488.00
Public Health	282,945.00		282,945.00
Comp Water	5,360.00		5,360.00
Regional Library	362,537.00		362,537.00
Bonded Indebtedness	419,984.00		419,984.00
County Fair	20,000.00		20,000.00
Parks & Trails	25,000.00		25,000.00
Total	21,735,567.00	2,018,099.00	19,717,468.00

On motion by Becker and second by Noska, the following motion was introduced and adopted by unanimous vote: to set the Truth in Taxation Hearing for December 2nd, 2025 to begin at 6:00 p.m. in the Todd County Commissioner's Boardroom.

County Auditor-Treasurer's Report

The County Auditor-Treasurer reported that the fall reporting season and truth in taxation calculation processes are in full swing.

County Coordinator's Report

The County Coordinator reported that work has been focused on interviews and onboarding.

County Commissioner's Report

The Commissioners reported on meetings and events attended.

Commissioner Becker attended the RTCC, Facilities, Solid Waste, Region V, Special Board meeting and upcoming AMC District Conference meetings.



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Commissioner Denny has attended regular meetings and encouraged participation on the discussion of the Cannabis Ordinance proposals

Commissioner Noska has attended regular meetings and also encouraged community participation on the discussion of the Cannabis Ordinance proposals.

Commissioner Byers attended Opioid, Facilities. Sourcewell training, Personnel, Tri-Cap and Special Board meetings.

Recess

On motion by Becker and second by Denny, the meeting was recessed until September 16th, 2025.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
ANOKA CO GOVERNMENT CENTER	\$ 8,375.00
LONG PRAIRIE OIL COMPANY	\$ 5,079.64
PAYCOM PAYROLL, LLC	\$ 5,209.17
PETERS LAW OFFICE, P.A.	\$ 6,405.75
VERIZON	\$ 5,376.87
38 PAYMENTS LESS THAN 2000	\$ 20,714.09
BARR ENGINEERING COMPANY	\$ 2,371.00
BROWERVILLE TRUCKWASH/BIG BOYZ	\$ 4,851.31
CARD SERVICES COBORN	\$ 3,944.43
CENTRA CARE	\$ 12,714.58
COUNTIES PROVIDING TECHNOLOGY	\$ 8,006.00
FLEET SERVICES/WEX BANK	\$ 8,202.99
HEALTH PARTNERS DENTAL	\$ 8,389.24
HY-TEC CONSTRUCTION	\$ 676,744.18
LAKES AREA BLASTING	\$ 52,000.00
LITTLE BIRCH LAKE ASSOCIATION	\$ 2,139.55
LONG PRAIRIE SANITATION INC	\$ 11,144.34
MADDEN GALANTER HANSEN, LLP	\$ 4,655.85
MN DEPT OF FINANCE	\$ 9,265.00
MORRISON COUNTY	\$ 38,031.34
POPE DOUGLAS SOLID WASTE MANAGEMENT	\$ 23,501.22
PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTH	\$ 93,473.61
SHIRLEY'S GAS & GROCERIES INC	\$ 3,943.62
STEP	\$ 12,314.38
TODD CO AUD-TREAS	\$ 9,509.50
VOYANT COMMUNICATIONS, LLC	\$ 3,380.08
WEST CENTRAL TECH SERVICE AREA	\$ 7,702.62
33 PAYMENTS LESS THAN 2000	\$ 15,876.80
AITKIN COUNTY	\$ 4,757.41
CARDMEMBER SERVICE	\$ 2,502.92
CTC	\$ 5,300.90
GALLAGHER BENEFIT SERVICES INC	\$ 2,000.00
IDEAL CONSTRUCTION LLC	\$ 6,550.00
JS EVENT RENTAL	\$ 2,242.50
MINNESOTA POWER	\$ 16,605.70
PRO-TAINER INC	\$ 37,365.00



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THIELEN/MARK AND LOU ANN	\$	14,228.79
WATERGUARDS LLC	\$	29,516.25
47 PAYMENTS LESS THAN 2000	\$	19,721.56
EBSO INC	\$	308,577.00
FRANKLIN OUTDOOR ADVERTISING COMPANY	\$	5,717.00
JENKINS IRON & STEEL INC	\$	35,680.00
KNIFE RIVER CORP	\$	5,898.78
LAKES AREA BLASTING	\$	20,000.00
NORTH AMERICAN TRAILER	\$	250,484.00
TOWER GARDEN LLC	\$	2,770.00
TWARDOWSKI EXCAVATING INC	\$	7,400.00
WEST CENTRAL REG JUVENILE CTR	\$	26,954.00
WEX BANK-SINCLAIR	\$	2,381.71
25 PAYMENTS LESS THAN 2000	\$	13,752.20
SCHOOL DISTRICT 213	\$	7,644.86
SCHOOL DISTRICT 2170	\$	4,575.53
SCHOOL DISTRICT 2753	\$	4,653.80
SCHOOL DISTRICT 787	\$	11,801.62
TOWN OF BIRCHDALE	\$	2,654.65
TOWN OF GORDON	\$	3,676.49
TOWN OF WARD	\$	2,747.16
TOWN OF WEST UNION	\$	2,539.96
20 PAYMENTS LESS THAN 2000	\$	10,269.50
US BANK	\$	7,108.64
MN DEPT OF REVENUE	\$	3,069.00
MN DEPT OF REVENUE	\$	97,309.32
MN DEPT OF REVENUE	\$	3,058.00
8 PAYMENTS LESS THAN 2000	\$	3,591.15
TOTAL:	\$	2,048,427.56

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
LONG PRAIRIE LEADER	\$ 2,448.00
METAL CULVERTS INC.	\$ 26,795.20
OLSON'S TRUCK & TRACTOR SER	\$ 3,607.50
SUMMIT COMPANIES	\$ 2,386.00
ZIEGLER INC	\$ 4,147.61
48 PAYMENTS LESS THAN 2000	\$ 19,834.42
Total:	\$ 59,218.73

HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME	AMOUNT
GREATER MN FAMILY SRVS INC	\$ 2,928.80
MCIT	\$ 10,000.00
RURAL MN CEP INC	\$ 15,755.57
TODD COUNTY AUDITOR TREASURER	\$ 15,096.10
51 PAYMENTS LESS THAN 2000	\$ 17,294.89



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TODD COUNTY MONEY MANAGEMENT	\$	8,000.00
8 PAYMENTS LESS THAN 2000	\$	4,464.48
Total:	\$	73,539.84

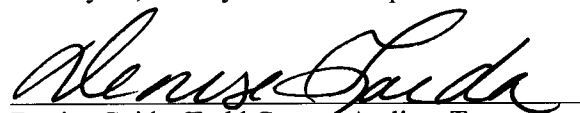
VENDOR NAME	AMOUNT
180 DEGREES INC	\$ 2,264.92
GREATER MN FAMILY SRVS INC	\$ 5,248.50
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$ 6,772.22
MERIDIAN SERVICES INC	\$ 2,156.01
NORTH HOMES CHILDRENS & FAMILY SERVICES	\$ 34,702.02
NORTHWOOD CHILDRENS SERVICES	\$ 8,879.64
RESOURCE TRAINING & SOLUTIONS	\$ 4,446.00
VILLAGE RANCH INC	\$ 30,117.13
WEST CENTRAL REG JUVENILE CTR	\$ 8,098.00
WILSON/KATHLEEN	\$ 2,068.65
27 PAYMENTS LESS THAN 2000	\$ 14,062.78
Total:	\$ 118,815.87

On a motion by Becker and second by Denny, the preceding minutes of the County Board meeting held September 2nd, 2025 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on September 16th, 2025.

Witness my hand and seal:



Bob Byers, County Board Chairperson



Denise Gaida, Todd County Auditor-Treasurer

